

Dear Sir/Madam

Firstly many congratulations on your engagement and thank you for your recent enquiry.

I am delighted that you are considering the beautiful Ampfield Country Club for your forthcoming wedding reception and hope that you find the enclosed pack helpful.

The Club is ideally located between Romsey and Winchester in the pretty and highly sought after area of Ampfield and conveniently located only a few miles from the M27 and M3 motorway.

We have fast become the leading venue in the area for wedding receptions and parties; this is due to major refurbishments and the extremely high standards that we set in terms of quality of food, service and attention to detail.

All of our weddings are bespoke and tailored around your needs - this being another reason why so many Bride & Grooms choose us, along with the warm and inviting atmosphere that is created from the moment they step in.

Our highly skilled Head Chef is sure to impress you with his culinary delights. All food is homemade working with the seasons. Our produce is locally sourced from the surrounding area.

We will be delighted to assist you with menu choices, wines, seating arrangements and much more!

The Banqueting Room, where your wedding breakfast would take place, is complete with a private bar and features double doors, which lead out onto the lovely private terrace, which offers stunning views over the course. Whilst on the terrace guests can enjoy reception drinks and canapés.

The Banqueting Room also boasts a piano so you may wish to consider a cocktail pianist during the meal or reception. Come the evening there is a designated area for a Band or DJ and dance floor in the centre of the room. I am pleased to say that we can accommodate a maximum of 80 guests for a formal wedding breakfast and a maximum of 120 for an evening reception.

Should you have over 80 guests a marquee can be perfectly positioned on the putting green, overlooking the course.

The Lounge Area, once again, complete with large fully stocked bar, has the added benefit of an open log fire for those colder months. This room is ideal for those who wish to relax in the evening.

**In summary -**

- Dedicated Events Manager to help make your day extra special
- Room for a Marquee in the grounds to accommodate up to 150 guests
- Highly skilled Head Chef
- We can accommodate up to 80 guests for formal dining and 120 for evening reception, in the Clubhouse
- Large free car park
- Private outdoor terrace
- Fully re-furnished Clubhouse
- Dance floor in Banqueting Room
- Open log fire

**VENUE HIRE** - The venue hire fee is dependant upon the number of guests. Once we have the full details we will be happy to give you a price.

The venue hire fee includes the following - two large floor standing flower arrangements, dedicated staff for your event, quality Linen, White chair covers + sashes available in 4 different colours, bar extension until Midnight and cake stand and knife, if required.

**PAYMENT TERMS** - To confirm the booking we require written confirmation together with the venue hire charge, which is non-refundable.

**DAMAGE & LOSS TO PROPERTY** - A damage waiver deposit of £250 will be required and will be fully refunded if no damage or loss of our property is incurred.

In the rest of the information pack you will see I have included a few Testimonials from previous clients along with a recommended suppliers list.

All prices are for 2010/2011 with the exception of alcohol.

Should you have any questions or wish to book a show round of the clubhouse then please do get in touch and I will be happy to discuss your requirements with you further.

I trust that the information pack is of interest and hope that you choose us to host your special day.

Many thanks for your enquiry and I hope to hear from you soon.

Kind regards,

Julia Hazell  
Events Manager